

# TEAM MEDIA BADGE INSTRUCTIONS PLEASE READ

Welcome Teams!

***Pickup your team media badge at our media team meeting the first day of competition at 8:30 AM in the media room!***

This team media badge will allow one adult or student member of your team access to the playing field area during your team matches for the purpose of taking photos or videos. We ask that you follow a few rules while you are performing media duties for your team:

1. Please don't linger around the field. Please come down for your team's match and return to the stands shortly after your team is finished. There is not enough space for each team's media person to be around the field at all times.
2. The team media badge is not a fifth member of your drive team. Please practice Gracious Professionalism while wearing your team's media badge and do not participate as a member of your team's drive team.
3. At no point should you be behind the scoring table, in between the scoring table and the field, on the field, in the driver's station, or blocking the viewpoint of judges and spectators in the stands.
4. At no point should you be interfering with field personnel's ability to perform event roles.
5. At any point, a field volunteer can ask you to move or leave the field area if your presence is causing an issue with field operation.
6. At any point, event staff may decide that team media badges may be interfering with field operation and may revoke all team media access to the field.
7. ***Please return the Team Media Badges at the end of the event! This will help us recycle the badges after each event.***

## FIRST Indiana Robotics MEDIA SHIRTS

1. Join the FIRST Indiana media team and gain even more access with an FIN media team shirt. This is in addition to your regular team media badge. Sign out your shirt at the shirt distribution table.
2. You will be expected to cover the entire event beyond just your team. Take photos or video, upload content to the FIN media server. Select and tag the best images. Help edit videos. Help upload to destinations.
3. Will have a charging station setup where you can charge your camera batteries and phones. Be sure to put your name and team number on your charger and batteries. Many of them are the same and it is easy to get mixed up.
4. Will have internet connections so you can upload content to your websites and blogs in a more real time manner. Bring your own computer. We will supply a wired connection on a first come first served basis.
5. If your memory card is full we can dump it for you. You can retrieve it later from our FTP site after the event is completed and the server is back online.
6. Media room access is at the discretion of the FIRST Indiana media director.
7. Anything else you may need, we will do our best to help you.
8. ***Please return the FIRST Indiana Media Shirt at the end of the event! This will help us recycle the shirt after each event. They will be washed. If you consistently help and are deemed reliable you may have a shirt assigned to you the entire season. This is at the discretion of the FIRST Indiana media director. Sign out your shirt at the shirt distribution table.***

Have a great competition!

Hugh Meyer  
Meyer Media Room Director